

AGENDA

Regular Meeting of the Sawmills Town Council Sawmills Town Hall Tuesday, July 19, 2022 6:00 pm

1. Call To Order Mayor Pro Tem Clay Wilson
2. Invocation
3. Pledge of Allegiance Mayor Pro Tem Clay Wilson
4. Adopt Agenda Mayor Pro Tem Clay Wilson
5. Approve Meeting Minutes
A. May 17, 2022 Regular Meeting Minutes Mayor Pro Tem Clay Wilson
B. May 17, 2022 Closed Session Meeting Minutes Mayor Pro Tem Clay Wilson
C. June 21, 2022 Regular Meeting Minutes Mayor Pro Tem Clay Wilson
6. Public Comment Mayor Pro Tem Clay Wilson
7. A. Recognition of Mayor Johnnie Greene Mayor Pro Tem Clay Wilson
B. June Recycle Rewards Mayor Pro Tem Clay Wilson
C. July Recycle Rewards Mayor Pro Tem Clay Wilson
8. Discussion:
A. Personnel Policy Mayor Pro Tem Clay Wilson
9. Planning:
A. Yearly Planning Report Town Planner Dustin Millsaps
10. Finance:
A. Budget Amendment for Purchase and Abatement for Parcel ID Numbers 03 41 2 3 and 03 41 2 4 and Abatement of Ardmore Ln Mayor Pro Tem Clay Wilson
B. Budget Amendment for Parks and Recreation Mayor Pro Tem Clay Wilson
11. Public Comment Mayor Pro Tem Clay Wilson
12. Updates:
A. Code Enforcement Report Town Planner Dustin Millsaps
B. Town Manager Updates Town Manager Chase Winebarger
C. Council Comment Mayor Pro Tem Clay Wilson
13. Closed Session: N.C.G.S. §143-318.11(a)(3) Mayor Pro Tem Clay Wilson
14. Adjourn Mayor Pro Tem Clay Wilson

TUESDAY, MAY 17, 2022
TOWN OF SAWMILLS REGULAR COUNCIL MEETING
6:00 PM

COUNCIL PRESENT

Mayor Pro Tem Clay Wilson
Melissa Curtis
Rebecca Johnson
Keith Warren
Joe Wesson

STAFF PRESENT

Chase Winebarger
Julie A Good
Terry Taylor

CALL TO ORDER: Mayor Pro Tem Clay Wilson called the meeting to order at approximately 6:00pm.

INVOCATION: Pastor Danny Wright gave the invocation.

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Clay Wilson led the Pledge of Allegiance.

ADOPT AGENDA: Mayor Pro Tem Clay Wilson asked for a motion to adopt the May 17, 2022 Agenda.

Rebecca Johnson made a motion, and Joe Wesson seconded, to adopt the May 17, 2022 Agenda. All were in favor.

APPROVE APRIL 19, 2022 REGULAR MEETING MINUTES: Mayor Pro Tem Clay Wilson asked for a motion to approve the April 19, 2022 regular meeting minutes.

Joe Wesson made a motion, and Rebecca Johnson seconded, to approve the April 19, 2022 regular meeting minutes. All were in favor.

APPROVE APRIL 26, 2022 BUDGET WORKSHOP MINUTES: Mayor Pro Tem Clay Wilson asked for a motion to approve the April 16, 2022 budget workshop minutes.

Melissa Curtis made a motion, and Rebecca Johnson seconded, to approve the April 26, 2022 budget workshop minutes. All were in favor.

APPROVE APRIL 26, 2022 REGULAR MEETING MINUTES: Mayor Pro Tem Clay Wilson asked for a motion to approve the April 26, 2022 regular meeting Minutes.

Keith Warren made a motion, and Joe Wesson seconded, to approve the April 26, 2022 regular meeting minutes. All were in favor.

PUBLIC COMMENT: Mayor Pro Tem Clay Wilson asked if anyone had any questions or comments at this time.

No one wished to speak

PUBLIC HEARING: FY 2022/2023 BUDGET

OPEN PUBLIC HEARING: Mayor Pro Tem Clay Wilson asked for a motion to open the public hearing.

Joe Wesson made a motion, and Rebecca Johnson seconded, to open the public hearing. All were in favor.

STAFF COMMENTS/RECOMMENDATIONS: Town Manager Chase Winebarger stated that the budget is balanced as required by the NC Local Government Budget and Fiscal Control Act. The Town's overall budget for FY 2022-2023 totals four million eight hundred sixty-nine thousand four hundred thirty dollars (\$4,869,431.00). A few highlights of the proposed budget include no property tax increase; two point five percent (2.5%) increase in water and sewer rates per FY 19-20 NCRWA Rate Study; no increase in sanitation fees; fund balance appropriations for capital projects in the amount of eight hundred three thousand seventeen dollars (\$803,017.000); maintains current levels of benefits for employees.

PUBLIC COMMENT: No one wished to speak.

CLOSE PUBLIC HEARING: Mayor Pro Tem Clay Wilson asked for a motion to close the public hearing.

Rebecca Johnson made a motion, and Joe Wesson seconded, to close the public hearing. All were in favor.

COUNCIL ACTION: Joe Wesson made a motion, and Melissa Curtis seconded, to adopt the FY 2022/2023 Budget, the FY 2022/2023 Budget Ordinance and the FY 2022/2023 Fee Schedule. All were in favor.

RECOGNITIONS:

RECYCLE REWARDS WINNER: Mayor Pro Tem Clay Wilson stated that after checking numerous accounts on the computer generated list, Public Works Director, Ronnie Coffey, could not find a recycle rewards winner for the month of May.

No Council action was required.

DISCUSSION:

CALDWELL COUNTY EMS RESTART PROGRAM PRESENTATION: Susan Wilson, RESTART Program Coordinator, for the Caldwell County EMS Restart Program, gave a presentation about the RESTART Program.

No Council action was required.

PUBLIC COMMENT: Mayor Pro Tem Clay Wilson asked if anyone had any questions or comments at this time.

No one wished to speak.

UPDATES:

MAY CODE ENFORCEMENT REPORT: Town Planner Dustin Millsaps stated that there are nine (9) code enforcement cases open:

- Larry & Dennie Griffin, 2165 Oak Tree Ln, Rubbish/Grass. Town Planner Dustin Millsaps stated that on May 3, 2022, a NOV letter was sent for rubbish and high grass with a deadline of June 3, 2022. Town Planner Dustin Millsaps stated that on May 9, 2022, the owner called and stated that he was in the middle of cleaning the property up;
- Larry & Dennie Griffin, 2172 Oak Tree Ln, Rubbish/Untagged Vehicle. Town Planner Dustin Millsaps stated that on May 3, 2022, a NOV letter was sent for rubbish and untagged vehicles with a deadline of June 3, 2022. Town Planner Dustin Millsaps stated that he has not spoken to the property owner yet;
- Gladys Greene, 2624 Mission Road, Rubbish. Town Planner Dustin Millsaps stated that on February 24, 2022, a NOV letter was sent for rubbish. Town Planner Dustin Millsaps stated that he went by the property on March 22, 2022 and the property has started to be cleaned up;
- Wiley Fletcher, 2502 Crest Ln, Rubbish and Zoning Violation. Town Planner Dustin Millsaps stated that on November 23, 2021, a NOV letter was sent for rubbish being

located sporadically on the property, as well as a zoning violation for the accessory buildings located on the property. Town Planner Dustin Millsaps stated that as of December 3, 2021, there had been no progress., Town Planner Dustin Millsaps stated that on February 8, 2022 the trash has been picked up out of the yard but it is not completely finished. Town Planner Dustin Millsaps stated that a final letter will be issued. Town Planner Dustin Millsaps stated that he went by the property on March 8, 2022, and the property seems to be abandoned;

- Parker Cox, 2527 Sigmon Dr, Rubbish. Town Planner Dustin Millsaps stated that on November 23, 2021, a NOV letter was sent. Town Planner Dustin Millsaps stated that as of December 3, 2021, the it has started to be cleaned, but there is still a substantial amount of rubbish remaining. Town Planner Dustin Millsaps stated that the property has been cleaned a little, but not enough to make a difference. Town Planner Dustin Millsaps stated the a final letter will be issued. Town Planner Dustin Millsaps stated that he went by the property on March 8, 2022 and nothing has changed. Town Planner Dustin Millsaps stated that he went by the property on May 11, 2022 and the property is almost perfect;
- Gary Hicks, 2520 Sigmon Dr, Rubbish. Town Planner Dustin Millsaps stated that on November 23, 2021, a NOV letter was sent fpr dilapidated amd structures on the property. Town Planner Dustin Millsaps stated that the NOV letter was returned to the Town on November 27, 2021. Town Planner Dustin Millsaps stated that he is trying to find different avenues to get the NOV letter to the right person. Town Planner Dustin Millsaps stated that he went by the property on March 8, 2022 and the property seems to be abandoned;
- Linda G. Wartko, 5299 Lakewood Dr., Rubbish. Town Planner Dustin Millsaps stated that on October 29, 2021, he received a complaint for stacks of newspapers and junk piled up around the yard. Town Planner Dustin Millsaps stated that he went by the home and observed numerous debris from the road in front, on the sides and all around the home and sent a NOV letter out. Town Planner Dustin Millsaps stated that he went to the address on November 9, 2021 and there has been no progress on the issues. Town Planner Dustin Millsaps stated that he went by the property on December 3, 2021, and the problem still persists, if not worse, and it sees that the newspapers have been covered with newspapers and leaves. Town Planner Dustin Millsaps stated that as of February 8, 2022 the newspapers have been moved to the back of the house and a pile at the street. Town Planner Dustin Millsaps that a final letter will be issued. Town Planner Dustin Millsaps stated that he went by the property on March 8, 2022 and there has been no change. Town Planner Dustin Millsaps stated that he went by the property on March 22, 2022 and the property owner has somewhat started cleaning the newspapers up. Town Planner Dustin Millsaps stated that he went by the property on May 11, 2022 and the property looks to be abandoned;
- Teresa Annas Compton, 4486 Sawmills School Road. Abandoned Mobile Home/Garbage and Rubbish. Town Planner Dustin Millsaps stated he received a complaint on January 13, 2020. Town Planner Dustin Millsaps stated that a NOV letter was sent out on January 23, 2020 with a deadline of February 10, 2020. Town Planner Dustin Millsaps stated that the trailer is not finished and located on the same

property as the Compton house that the Town abated in 2018. Town Planner Dustin Millsaps stated that staff will investigate and work with attorney for possible courses of abatement. Town Planner Dustin Millsaps stated that one (1) of Ms. Compton's sons is scheduled to meet with staff in late February to work towards getting the property in his name and get the property cleaned up. Town Planner Dustin Millsaps stated that staff has is waiting for Ms. Compton's son to schedule a time to come in and speak with staff regarding this property. Town Planner Dustin Millsaps stated that he went by the property on September 10, 2020 and the property is still in same condition with extremely high grass and would recommend demolition. Town Planner Dustin Millsaps stated that he has been in contact with Town Attorney Terry Taylor and former Town Planner to get all the evidence for this property. Town Planner Dustin Millsaps stated that on February 19, 2021, the title search process had been started with Town Attorney Terry Taylor. Town Planner Dustin Millsaps stated that on March 11, 2021, there were three (3) heirs found from the title search process and letters had been sent out to all three (3) heirs. Town Planner Dustin Millsaps stated that as of May 11, 2021, fines have started to occur on this property. Town Planner Dustin Millsaps stated that as of June 10, 2021, all information on this case has been handed over to Town Attorney Terry Taylor to explore all options that are left to close this case. Town Planner Dustin Millsaps stated that as of October 12, 2021 Town Attorney Terry Taylor is still engaged in the legal process of trying to find heirs to the property;

- Deborah Miller, 4434 Jess Dr, Rubbish. Town Planner Dustin Millsaps stated that on May 3, 2022, a NOV Letter was issued with a deadline of June 3, 2022. Town Planner Dustin Millsaps stated that the property was cleaned on May 9, 2022.

No Council action was required.

TOWN MANAGER UPDATES: Town Manager Chase Winebarger had the following updates:

- Town Manager Chase Winebarger stated that all Council members should have a copy of the plans for the new Town Hall in front of them. Town Manager Chase Winebarger stated that if there was no changes that Council would like to make, then he would have the architect at the June meeting to talk and move forward with the project.
- Town Manager Chase Winebarger stated that the Spring in the Park went well. Town Manager Chase Winebarger stated that the number of people that came out was down a little from the Fall event because of the rain that was all around the Town. Town Manager Chase Winebarger stated that the fireworks were shot off from the knoll on the Town's Baird Park property and it went very well. Town Manager Chase Winebarger stated that the traffic went in and out of Baird Park at a very good pace.
- Town Manger Chase Winebarger and Councilman Joe Wesson discussed having a Memorial Day Program to honor the fallen veterans. There will be a Memorial Day celebration on May 30, 2022 at 11:00am at the Town of Sawmills Veterans Park.

COUNCIL COMMENTS:

Keith Warren wanted to thank Susie Wilson for coming out and giving the Council information regarding the drug crisis in Caldwell County.

Joe Wesson wanted to thank Pat Greene for coming. Joe Wesson wanted Pat Greene to know that the Council misses Mayor Johnnie Greene and hopes that Pat and the family is doing well.

CLOSED SESSION PURSUANT TO N.C.G.S. §143.318-11(A)(3): Mayor Pro Tem Clay Wilson asked for a motion to go into closed session.

Rebecca Johnson made a motion, and Joe Wesson seconded, to go into closed session pursuant to N.C.G.S. § 143.318-11(a)(3) at approximately 6:37pm. All were in favor.

Clay Wilson made a motion, and Joe Wesson seconded, to come out of closed session at approximately 7:05pm. All were in favor.

MISSION ROAD PROPERTIES: Town Manager Chase Winebarger stated that Casey Wallace, the owner of 2630, 2634, and 2636 Mission Road (NC PIN #s 2766658939 and 2766659938) came in the office and he spoke with him about the Town acquiring the properties. Town Manager Chase Winebarger stated that Mr. Wallace stated he would take one hundred one thousand dollars (\$101,000.00) for both properties plus the Town pay all closing costs.

Clay Wilson made a motion, and Keith Warren seconded, to purchase 2630 Mission Road (NC PIN # 2766658939) and 2364 and 2636 Mission Road (NC PIN # 2766659938) for one hundred five thousand dollars (\$105,000.00) which includes the purchase of both parcels and closing fees for the purchase. All were in favor.

COUNCIL ADJOURN: Mayor Pro Tem Clay Wilson asked for a motion to adjourn.

Joe Wesson made a motion, and Rebecca Johnson seconded, to adjourn the meeting. All were in favor.

The meeting was adjourned at approximately 7:07pm.

Clay Wilson, Mayor Pro Tem

Julie A. Good, Town Clerk

TUESDAY, JUNE 21, 2022
TOWN OF SAWMILLS REGULAR COUNCIL MEETING
6:00 PM

COUNCIL PRESENT

Mayor Pro Tem Clay Wilson
Rebecca Johnson

STAFF PRESENT

Julie A Good

COUNCIL ABSENT

Keith Warren
Joe Wesson
Melissa Curtis

CALL TO ORDER: Mayor Pro Tem Clay Wilson called the meeting to order at approximately 6:00pm.

Mayor Pro Tem Clay Wilson stated that there was not enough Council members to make a quorum, therefore, the meeting would be adjourned and all Town business would be conducted at the next regularly scheduled Council meeting on Tuesday, July 19, 2022, beginning at 6:00pm.

COUNCIL ADJOURN: Mayor Pro Tem Clay Wilson made a motion, and Rebecca Johnson seconded, to adjourn the meeting. All were in favor.

The meeting was adjourned at approximately 6:00pm.

Clay Wilson, Mayor Pro Tem

Julie A. Good, Town Clerk

AGENDA ITEM 7A

MEMO

DATE:

July 19, 2022

SUBJECT:

Recognition:
Recognition of
Mayor Johnnie Greene

Discussion:

The Town of Sawmills Council and Staff would like to recognize Mayor Johnnie Greene.

Recommendation:

No Council action is required.

AGENDA ITEM 7B

MEMO

DATE:

July 19, 2022

SUBJECT:

Recognition:
Recycle Rewards
Program

Discussion:

The Town of Sawmills would like to congratulate Larry Miller, Jr. on winning the Recycle Rewards Program for the month of June. He will be presented with a Certificate of Appreciation. A thirty-two dollar (\$32.00) credit will be added to the current sanitation bill.

Recommendation:

No Council action is required.

AGENDA ITEM 7C

MEMO

DATE:

July 19, 2022

SUBJECT:

Recognition:
Recycle Rewards
Program

Discussion:

The Town of Sawmills would like to congratulate Andy Lanford on winning the Recycle Rewards Program for the month of July. He will be presented with a Certificate of Appreciation. A forty dollar (\$40.00) credit will be added to the current sanitation bill.

Recommendation:

No Council action is required.

AGENDA ITEM 8A

MEMO

DATE:

July 19, 2022

SUBJECT:

Discussion:
Adopt Revised Personnel
Policy

Discussion:

During the December 21, 2021 regular meeting Town Manager Chase Winebarger stated that staff had sent all policies to David Hill for revision. Mr. Hill has finished the revisions and the policies are ready for Council to review and adopt.

Recommendation:

Staff recommends Council adopt the revised policies as written.



TOWN MANAGER
Chase Winebarger

TOWN PLANNER
Dustin Millsaps

**TOWN
COUNCIL**

Keith Warren
Clay Wilson, Mayor Pro-Tem
Rebecca Johnson
Melissa Curtis
Joe Wesson

Agenda Item 9A

ANNUAL REPORT July 2021-June 2022

Planning Ordinance Section 151.06: An annual report shall be prepared and submitted to the Town Council by May of each year. The report shall include a comprehensive and detailed review of the activities, problems and actions of the Planning Board as well as any budget requests and/or recommendations.

Due to all the changes this report is being provided at the end of the fiscal year and includes all the activities that occurred last fiscal year.

Overview:

- Provided numerous citizens, realtors, developers, etc. with information on parcels located throughout the Town of Sawmills.
- Updates to the Sawmills use chart to better describe where something is permitted and not permitted by right.
- Rezoning of Ebenezer Christian Children's Home
- Annexation of Ebenezer Christian Children's Home
- Started the process of drafting a new comprehensive plan with Western Piedmont Council of Governments.
- Handled three zoning violations

Planning Board Activities:

The Planning Board met zero times between July 2021 and June 2022.

Planning Board Budget:

The board-related did not have any expenses that occurred in the reporting period. In FY21-22 Sawmills contracted with the WPCOG for one day a week of planning services.

Board of Adjustment Activities:

The Board of Adjustment met zero times between July 2021 and June 2022.

Project Management:

- Planner attended various training opportunities.
- Planner obtained accreditation to be a Certified Zoning Official (CZO).
- Topics Include:

- Vacant Housing
- Economic Development
- Quasi-Judicial Hearings
- Plan Review
- Air and Water Quality
- Hazard Mitigation
- Floodplain
- GIS

Subdivision Plats:

- Family subdivision: 3
- Minor subdivision: 2
- Recombination: 0
- Major subdivision: 0
- Exempt: 0
- Total: 5

Zoning Permits:

Zoning FY 2020-2021			
TYPE	2021-2022	2020-2021	2019-2020
Accessory Building	6	13	15
New Construction (Stick Built)	14	20	7
Manufactured Homes	6	2	2
Garage/Carport	2	0	1
Residential Addition	11	7	5
Commercial	2	1	1
Dock	2	0	1
Sign	2	3	1
Other	5	3	1
Total	50	49	34

Code Enforcement Activities:

Code Enforcement FY 2020-2021			
TYPE	2021-2022	2020-2021	2019-2020
Grass	3	8	16
Property Maintenance	21	2	11
Minimum Housing	0	4	2
Abandoned Mobile Home	0	1	2
Livestock	0	0	2
Other Zoning	0	0	3
Other	2	1	8
Total	26	16	44

Code Enforcement Budget:

The budget for the upcoming year will remain at \$10,000.

AGENDA ITEM 10A

MEMO

DATE:

July 19, 2022

SUBJECT:

Financial Matters:
Budget Amendment for
Purchase and Abatement
For Parcel ID
Numbers 03 41 2 3 and
03 41 2 4 and
Abatement of Ardmore Ln

Discussion:

During the regularly scheduled closed session Council meeting on May 17, 2022, Town Council advised staff to move ahead with the purchase of acreage and buildings located at Parcel ID Numbers 03 41 2 3 and 03 41 2 4, for the amount of one hundred one thousand dollars (\$101,000.00) for both properties plus the Town pay all closing costs. This amount will need to be moved from the General Fund into the Capital Outlay Fund.

The Town will also need one hundred twenty-five thousand dollars (\$125,000.00) for the abatement of Parcel ID Numbers 03 41 2 3 and 03 41 2 4 and Ardmore Ln. This amount will also need to be moved from the General Fund into the Capital Outlay Fund.

Recommendation:

Staff recommends Council approve a budget amendment in the amount of two hundred twenty-six thousand dollars (\$226,000.00) from the General Fund into the Capital Outlay Fund for the purchase of acreage and buildings located at Parcel ID Numbers 03 41 2 3 and 03 41 2 4 and for the abatement of Parcel ID Numbers 03 41 2 3 and 03 41 2 4 and Ardmore Ln.

BUDGET AMENDMENT ORDINANCE
TOWN OF SAWMILLS
General Fund

BE IT ORDAINED, by the Town Council of the Town of Sawmills, Caldwell County, North Carolina, that the following amendment to the Budget Ordinance for the fiscal year 2022-2023 be hereby adopted.

NOW, THEREFORE, BE IT RESOLVED, that the following amendment for the fiscal year be made to the budget for the fiscal year ended June 30, 2023.

<u>Department/Budget</u>	<u>Account Number</u>	<u>Account</u>	<u>Increase</u>	<u>Increase</u>
General Fund-Revenue	1-00-3990	Appropriated Fund Balance		\$226,000
Community Development-Exp	1-45-4151	Capital Outlay	\$101,000	
Community Development-Exp	1-45-4135	Contractors – Abatement	\$100,000	
Community Development-Exp	1-45-4295	Contingencies	\$25,000	

Explanation: For the purchase/abatement of properties at parcel ID #03 41 2 3 and ID #03 41 2 4 and the abatement of Ardmore Lane.

This Amendment now adopted this the _____ day of _____ 2022.

APPROVED BY:

Clay Wilson, Mayor Pro tem
Mayor, Town of Sawmills

Karen Clontz
Finance Officer, Town of Sawmills

ATTEST:

Julie Good
Town Clerk

APPROVED TO FORM:

Terry Taylor
Town Attorney

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

AGENDA ITEM 10B

MEMO

DATE:

July 19, 2022

SUBJECT:

Financial Matters:
Budget Amendment for
Master Plan Phase 1
At Baird Park

Discussion:

During the regularly scheduled budget session meeting on April 5, 2022, Town Council advised staff to move ahead with the Master Plan Phase 1 at Baird Park. Council gave staff approval of funds in the amount of nine hundred thousand dollars (\$900,000.00) to complete the Master Plan Phase 1 at Baird Park. This amount will need to be moved from the General Fund into the Capital Outlay Fund.

Recommendation:

Staff recommends Council approve a budget amendment in the amount of nine hundred thousand dollars (\$900,000.00) from the General Fund into the Capital Outlay Fund for the completion of the Master Plan Phase 1 at Baird Park.

BUDGET AMENDMENT ORDINANCE
TOWN OF SAWMILLS
General Fund

BE IT ORDAINED, by the Town Council of the Town of Sawmills, Caldwell County, North Carolina, that the following amendment to the Budget Ordinance for the fiscal year 2022-2023 be hereby adopted.

NOW, THEREFORE, BE IT RESOLVED, that the following amendment for the fiscal year be made to the budget for the fiscal year ended June 30, 2023.

<u>Department/Budget</u>	<u>Account Number</u>	<u>Account</u>	<u>Increase</u>	<u>Increase</u>
General Fund-Revenue	1-00-3990	Appropriated Fund Balance		\$900,000
General Fund-Expenditure	1-00-4151	Capital Outlay	\$900,00	

Explanation: To cover the costs of Master Plan Phase 1 at Baird Park

This Amendment now adopted this the _____ day of _____ 2022.

APPROVED BY:

Clay Wilson
Mayor Pro Tem, Town of Sawmills

Karen Clontz
Finance Officer, Town of Sawmills

ATTEST:

Julie Good
Town Clerk

APPROVED TO FORM:

Terry Taylor
Town Attorney

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

AGENDA ITEM 12A

MEMO

DATE:

July 19, 2022

SUBJECT:

Updates:
Code Enforcement
Monthly Report

Discussion:

The attached report shows the progress that Planner Dustin Millsaps continues to make throughout the town.

Recommendation:

No Council action required.

Code Enforcement Report

Property Address	Property Owner	Issue	Notes
4678 ROCKVIEW PL	SHELLEY W. & RODGER D. JOHNSON	ABANDONED MANUFACTURED HOME/RUBBISH	(ISSUE-6/15/2022 DEADLINE-7/16/2022) Rubbish around the home and very tall grass.
4564 SAWMILLS SCHOOL RD	ELOISE BAKER C/O ROBERT M BAKER	ABANDONED MANUFACTURED HOME/RUBBISH	(ISSUE-6/15/2022 DEADLINE-7/16/2022)
2624 MISSION RD	GLADYS GREENE	RUBBISH	(ISSUE-2/24/2022 DEADLINE-3/25/2022) 2/24/2022 Letter sent to home owner. 3/22/2022 Property has started to be cleaned up.
2527 SIGMON DR	PARKER L. COX (4658 IKE STARNES RD)	RUBBISH	(ISSUE-11/23/2021 DEADLINE-1/1/2021) 11/23/2021 Letter sent to tenant and owner for and absurd amount of rubbish around the property. All major kitchen appliances are sitting in the front yard. 12/3/2021 Seems they have started, yet a substantial amount of rubbish still remains. 2/8/2022 Property has been cleaned a little, but not enough to make a difference. Final letter to be issued. 3/8/2022 Nothing has changed. 5/11/2022 Property is almost perfect, he is doing it with his son.
2520 SIGMON DR	GARY HICKS	RUBBISH	(ISSUE-11/23/2021 DEADLINE-1/1/2021) 11/23/2021 Letters sent for the dilapidated and buildings and structures on the property. 11/27/2021 Letter undeliverable. 2/8/2022 finding different avenues so I can find the right person to deliver this letter to. 3/8/2022 Property seems to be abandoned. 5/11/22 Property is abandoned 6/15 Property needs to be turned over to the attorney
5299 LAKEWOOD DR	LINDA G WARTKO	RUBBISH	(ISSUE-10/29/2021 DEADLINE-12/1/2021) 10/29/2021 Complaint received for stacks of newspapers and junk piled up around the home. Numerous debris observed from the road in front, on the sides and all around the home. 11/9/2021 Problem still persist. 12/3/2021 The problem still persist, if not worse. Seems that they have covered the newspapers with leaves. 2/8/2022 Newspaper are now moved around the back of the house and a pile at the street. final letter to be issued. 3/8/2022 No change 3/22/2022 Property owner has somewhat started cleaning the news papers up. 5/11/22 Property is abandoned. 6/15/2022 Waiting on the status of this home.
4486 SAWMILLS SCHOOL RD	TERESA ANNAS COMPTON	Abandoned Mobile Home/Garbage and Rubbish	(ISSUE-1/16/2020 DEADLINE-1/29/2020)Hunter-Complaint Received 1/13/20. Letter was sent on 1/16. Deadline of 1/28. Trailer is not finished and located on the same property of the Compton house that was abated in 2018. Staff will investigate and work with attorney for possible courses of abatement. One of the sons of Ms. Compton is scheduled to meet with staff in February to work towards getting the property in his name and get the property cleaned up. Staff has yet to speak with any representative of this property. Dustin-9/10/2020 Went by the house, still in same condition with extremely tall grass. Abatement is still recommended. 11/30/20 Have been in contact with Terry Taylor to get all evidence for this property done with the previous planner. 2/19/21 Have started the title search process with Terry Taylor. 3/11/2021 From the title search we were able to find the location on the three heirs. 5/11/2021 Fines have started to occur. 6/10/2021 All information has been handed over to Terry Taylor to explore next steps. 10/12/2021 Terry Taylor is still engaged in the legal process of notifying the heirs.
2165 OAK TREE LN	LARRY & DEENIE GRIFFIN	RUBBISH/GRASS	(ISSUE-5/3/2022 DEADLINE-6/3/2022) 5/9 Property owner called in and said he was in the middle of cleaning the
2172 OAK TREE LN		RUBBISH/UNTAGG	(ISSUE-5/3/2022 DEADLINE-6/3/2022) 5/9 Have not spoken with the property owner yet. Has a untagged vehicle
2502 CREST LN	WILEY FLETCHER	RUBBISH AND	(ISSUE-11/23/2022 DEADLINE-1/1/2021) 11/23/2021 Letter was sent on the account of trash being located
	Open Violation		
	Open Violation (in Limbo)		
	Successfully Closed Violation		